



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

January 05, 2021, 6:00 PM

ATTENTION: Park Board meetings are being held online via Zoom under Governor Inslee's public health proclamations regarding the COVID-19 virus. Members of the public are encouraged to join the study session and/or regular meeting by using the Meeting ID 861 9574 0057 Password: PenMet0105, or call in at +1 253-215-8782 Password: 5367507868. Meeting agendas can be accessed online at PenMetParks.org. Comments submitted via email will be read into the record during the meeting; the deadline to submit comments is 5 pm on January 4, 2021.

Call to Order: The meeting was called to order by Commissioner Hill at 6:00 PM

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury
Steve Nixon

Staff:

Hunter George
Elaine Sorensen
Stacie Snuffin
Chuck Cuzzetto
Eric Guenther

Outside Staff:

Ally Bujacich
Sarah Fischer

ITEM 1 Board Officers Election

President Hill reported that the following nominations for Board officers were made on December 15, the last regular business meeting of 2020: Commissioner Grimmer nominated Commissioner Babich for President, and Commissioner Nixon nominated Commissioner Grimmer for Clerk. Per District policy, President Hill asked if there were any additional nominations for President. There were none, and Commissioner Babich was elected 5-0. President Hill asked if there were additional nominations for Clerk. There were none, and Commissioner Grimmer was elected Clerk with a 5-0 vote.

ITEM 2 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 5-0 vote.

ITEM 3 Citizen Comments: None

ITEM 4 Presentations

4a. Interim Director's Report

Interim Executive Director Hunter George congratulated the newly elected President and Clerk. George introduced the temporary PenMet Parks Recreation Manager Matthew Kerns and reported that this appointment will last up to 4 months under PenMet personnel policy.



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George reported that Jim Nelson from the D.A. Davidson Companies will be presenting a questionnaire to the PenMet Finance Committee for a Non-Voter approved bond for the new PenMet Community Recreation Center.

George informed the Board that PenMet Staff was still working on the revised close-out report for the Sehmel Homestead Lighting Project and that they will receive those documents in the next few days. He also reported that PenMet Staff have been continuing their BIAS financial software training.

George announced that PenMet's Parks and Maintenance Manager Ron Martinez is communication with the City of Gig Harbor about establishing an Inter-Local Agreement (ILA) to purchase brine from them. George reported that PenMet is looking into some other ways PenMet and the City of Gig Harbor could utilize an ILA and will bring it back to the Board for further discussion and approval. He gave an update on the sign for Harbor Family Park that was being replaced due to the fact that the previous sign had been damaged and that PenMet also had a new sign made for Tubby's Dog Park.

4b. President's Report

President Babich welcomed the new Recreation Manager, Matthew Kerns. No report.

ITEM 5 Consent Agenda

Commissioner Nixon made a motion to approve the consent agenda, seconded by Commissioner Kingsbury. The consent agenda was approved with a 5-0 vote.

5a. Approval of Minutes

12/11/2020 Special Meeting Minutes and 12/15/2020 Study Session and Regular Meeting Minutes

5b. Approval of Vouchers

\$333,257.05 Reference Number: V2020-622 -659

\$347,254.09 Reference Number: V2020-660-696

ITEM 6 Unfinished Business: None

ITEM 7 New Business

7a. Resolution R2021-001: Acceptance of the CRC Feasibility, Concept Design & Pro Forma Report

Commissioner Grimmer made a motion to approve Resolution R2021-001, which accepts the Community Recreation Center Feasibility, Concept Design and Pro Forma Report and advances the project to the Schematic Design phase. Seconded by Commissioner Hill. Hunter George and CRC Project Manager All Bujacich made presentations about the report, and the Board had a follow-up discussion. The Motion passed with a 5-0 vote.



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ITEM 8 Committee Reports

8a. CRC General Update by Project Manager

CRC Project Manager Ally Bujacich gave updates on the schematic design for the CRC Project and reported that there will be a site options document going out on January 14, 2021 via email for review by the Board before the January 19, 2021 Board Meeting that it will be presented in the meeting. She also reported that GeoResources is doing geo technical work on the CRC site and at the adjacent Tubby's Dog Park.

8b. BLRB Report on Schedule for Schematic Design

Sarah Fischer from BLRB gave an overview of the timeline and the Schematic Design process for the PenMet CRC Project. Bujacich briefly discussed focus groups for this project with Commissioner Nixon. The Board and Fischer had discussion.

8c. CRC Finance

Commissioner Nixon reported that the CRC Finance Committee will meet the week of January 11.

8d. CRC Marketing

Commissioner Grimmer reported that the CRC Marketing Committee will meet on January 13, 2021 and Fundraising Consultant Linda Kaye Briggs will attend. Grimmer gave a brief update on the Feasibility Study. The Board, Bujacich, and George had discussion.

8e. CRC Operations

President Babich reported the committee's next meeting is the week of January 11.

ITEM 9 Comments by Board

Commissioner Grimmer welcomed new Recreation Manager Matthew Kerns. He thanked CRC Project Manager Ally Bujacich and Sarah Fisher from BLRB for all the work they've done on the CRC Project. He also said that he really appreciated Marketing Specialist Chuck Cuzzetto's hard work on the feasibility study. Grimmer commented that the Board and Staff's discussion on the CIP during the study session was extremely valuable and thanked Planning and Special Project Manager Eric Guenther for sharing information about some of the sites that PenMet has in its inventory.

Commissioner Kingsbury expressed appreciation for the leadership by Commissioner Hill and Commissioner Babich in the last year, and especially noted how much time and effort they have made. Kingsbury also commented that she really enjoyed working with the Board and is looking forward to the next five years.

Commissioner Hill commented that she had forwarded an email to an Interim Executive Director Hunter George and the commissioners from a constituent, Tod Cole, a Master kayaking canoe coach with the Gig Harbor Canoe and Kayak



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Racing Team. She commented that he is approaching PenMet Parks about the possibility of a partnership developing a paddle sports program similar to what PenMet does with the Dragon Boat Team. She invited him to speak at the next Board meeting. She commented that paddle sports are a great way to stay flexible and healthy. She then shared that the Kiwanis Club has enjoyed partnering with PenMet staff and they are interested in doing the Santa village event again in 2021 as well as a mini golf experience; she will refer them to staff for further discussions.

President Babich suggested now is a good time for a committee membership review to see if any commissioners want to change their assigned internal and external committees. She asked the Commissioners to send George a list of any external committees that they're on representing PenMet Parks, and she asked if any want to change their CRC committee assignment. She noted it would be helpful to give her position on the CRC Operations Committee to another commissioner as a way to include more voices since she will have regular communications with the project manager in her capacity as Board President. She recommended Commissioner Hill. Commissioners Kingsbury and Nixon agreed that makes sense because of Commissioner Hill's extensive knowledge of the project. Commissioner Hill agreed to the change. President Babich commented that they will bring back the idea of review at the next meeting on January 19, 2020 and hopefully that works for them.

ITEM 10 Next Board Meetings

Tues., January 19, 2021 (Study and Regular) Via Zoom or Teleconference
Study Session at 4:00 and Regular Meeting at 6:00 PM

ITEM 11 Executive Session: None

ITEM 12 Adjournment President Babich adjourned the meeting at 7:10 pm

APPROVED BY THE BOARD ON: 1/19/21

President

Clerk